

Video Request Form

Please fill out this form and click on the “submit” button at the bottom.

Examples of a typical project:

- Facility/multiple location Virtual Tours (Requires 3 months production/ one month post production).
- College-wide promotional marketing video series of instructional videos, under 5 minutes each.
- Research in progress/Informational videos 3 min.
- Video and text with static images.
- Self-publishing short videos, client needs to use editing equipment.

Contacts:

Brian Volland,
Agricultural Communications
Specialist / Media Producer
137 Scovell Hall, 257-7539

Dave Stalion,
Agricultural Communications
Specialist / Media Producer
132 Scovell Hall, 859-257-3987

We will review the request and contact you for any details within one week.*

Today's Date:	Date Needed:
Primary Contact Person:	
Department/Unit:	
Email:	Phone:
Working title of program/project:	
Will the project be partially/fully funded by a grant?	no yes
Describe the video project (purpose/desired outcome, seasonal shoots, series, type of audience, travel needs):	

Becky Simmermacher, Manager
of Marketing, Videography and
Photography
135 Scovell Hall, 859 323-8408

*AgComm will forward the request to the appropriate administration. The administrator(s) review and approve, delay or deny the request based on estimate, college priorities and existing video production schedule. You will be contacted on the status of the request.

Our production schedule fills up quickly, so we can assist in recommending alternate producers for your projects and can assist with posting to the appropriate COA locations.

revised 4-2015

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